

THIRTY-SEHVAN C. FORTY-SEVEN

Logistics & Supply Chain Management Supervisor
Disbursing Financial Management Officer /Purser

Search & Rescue Officer (GS-13)

Active Secret Security Clearance

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MISSION STATEMENT

As a systems-thinking leader, I seek to realize the full potential of my education, experience, and expertise by continually striving forward and toward my career goal of working as a Logistics and Supply Chain Supervisor understanding that my advancement rests in my personal commitment to performance, innovation, and collaboration as the foundation for best optimizing people, planet, an objectives & outcomes.

LEADERSHIP/MANAGEMENT

January 2021 – Present

Military Sealift Command

Tumon, Guam

USS Emory S. Land (T-AS: 39) Deputy Disbursing Officer – Search & Rescue Officer

Department Head worked collectively with host and partner nations to enhance regional interoperability and disaster response capabilities, increase stability and security in the region, fostering new and enduring friendships across the Indo-Pacific Region

Familiar With Supply Chain Management Concepts, Including Planning, Forecasting, And Optimization

- ♦ Coordinated high-level planning and implementation of logistics, requiring both soft and hard skill capabilities to drive strategic workflow integration using technological intelligence and logistical expertise to streamline supply financial management and accounting processes through automation and transactional analysis.
- ♦ Developed research-based cost-cutting techniques to improve the efficiency and operability of shipboard budgets; updated the XLO-Ship Store stock data history to better automate orders based on real-time data capture; and used surveys, trends, and expenditures to better manage the ship's store selection in accordance with current and anticipated customer demands.

Leadership of Supply Chain Management, Including S&OP, Inbound Supply Chain, Delivery Experience Improvement

- ◆ Developed inventory requests based on work orders and necessary replacement components and assured timely delivery of all ordered parts. Quoted inventory requests on depleting inventories and stocks to achieve rapid replenishment and unencumbered workflow.
- ◆ I oversaw and organized my unit's identification, organization, handling, storage, and delivery of these items, including those that needed to be delivered quickly, including perishables and drugs used to treat catastrophe victims.
- ◆ Implemented Lean and Six Sigma White Belt structures into Fleet Postal Operations, increasing production utility and saving the Department of the Navy \$9,000 annually and 1.5 hours per day in labor resource costs.

Lead S&OP process, building a robust forecasting process to provide short to medium-term (13-week) forecast to various operations teams as planning guidance. Also, lead cross-functional teams to conduct peak planning.

- ◆ Piloted the implementation of corrective job plans that reduced duplication, improved productivity, and decreased item handling counts in storage from 12 to 3.
- ◆ A 33 percent reduction in the allowance for equipment failure in the cyclic inspection of shipboard fire-rescue and crisis control equipment in accordance with the U.S. Government Regulations: Surface Ship Survivability Standards was made possible by the forecasted biweekly preventive maintenance objectives, accountable for the performance of the team to achieve demanding tasks, and mission goals that were achieved.
- ◆ Coordination of high-level planning and logistics implementation, requiring both soft and hard skill capabilities to drive strategic workflow integration using technological know-how and logistical expertise to streamline supply financial management and accounting processes through automation and transactional analysis.

Develop inbound supply chain strategy and build scalable and efficient inbound processes through various programs to drive inbound cost improvement, defect reduction, and seller/vendor experience improvement.

- ◆ Created techniques that reduced 2020 property maintenance costs by 17%, transferring total savings to my tenant base of more than \$4,675 dollars. Maintained an average renter satisfaction rating of "Excellent" and a minimum occupancy rate of 90%.
- ◆ While stationed on the USS Emory S. Land, I worked with teams of experts to pinpoint and remove costs and procedural roadblocks.
- ◆ Developed research-based cost-cutting tactics to improve the efficiency and operability of shipboard budgets; updated the XLO-Ship Store stock data history to better automate orders based on real-time data capture; and used surveys, trends, and spending to better manage the ship's store selection in accordance with current and anticipated customer demands.

Represent local country and partner with / leverage other internal resources to improve delivery experience and manage capacity, among other supply chain initiatives.

- ◆ As a member of the Military Sealift Command, I collaborated with the team to carry out a variety of initiatives while leading my teams and all the resources necessary to complete each mission.

- ◆ Accountable for over \$350K+ of US Treasury Checks, Cash, and Negotiable Instruments, and completed monetary returns and fiscal reports, including the disbursement and preparation of Draws payments and the Financial Management of the 5M+ Payroll Budget.
- ◆ Accountable for over 7,000 assets of Morale Welfare Recreation and Government Furnished Equipment valued at over \$3.5M+ for my base.

5+ years of professional or management experience in Supply Chain and/or Operations.

- ◆ Acting as the Joint Task Force 48 Joint Expeditionary Logistics Supply Group's controller during Operation Unified Response in support of Haitian humanitarian relief efforts.
- ◆ I have practical experience using the following automation systems from both past and present experiences: the Streamlined Alternative Logistics Transaction System (SALTS), the Integrated Supply Information System (ISIS), One Touch, Navy Logistics Library (NLL), DOD EMALL, FORMS, and Global Supply Standards (GSA) Advantage.
- ◆ My expertise in Logistical Management demonstrates adept utilization of a Supply Inventory Stock System known as SHIPCLIP to exponentially improve operability by consistently implementing available automation tools to manage my daily workload, track the supply status of urgent repair parts, and generate the required supply reports.

Strong data and analytical skills to develop solutions based on data-driven information

- ◆ As the USS Emory S. Land's HAZMAT Coordinator, I use this database to regularly maintain 1,300 Material Safety Data Sheet (MSDS) files, checking for errors and damage to help guide the development and evolution of the ship in the future.
- ◆ Created research-backed cost-cutting techniques to improve shipboard budget optimization and operational capability; updated the XLO-Ship Store stock data history to better automate orders based on real-time data capture; and used surveys, trends, and expenditures to better manage the ship's store selection in accordance with current and anticipated customer demands.
- ◆ Outstanding performance history in inventory optimization and management, utilizing data analytics to enhance material maintenance, retailing, purchasing, procurement and costing.

Strong working knowledge of Excel, VBA, and SQL.

- ◆ Leveraged inventory management and optimization skills, demonstrating data analytics skills to improve materials maintenance, retailing, purchasing, procurement, and costing while utilizing tools like Microsoft Access/Excel.
- ◆ Contributed to developing the Microsoft Access/Excel Hazardous Material Inventory Database system, enabling the Supply Department to see and quickly access all the Hazardous Materials.
- ◆ Demonstrated expertise in the utilization of tools and has experience working with various software and cloud-based applications, including PeopleSoft, QuickBooks, SAS Analytics, Palisade Technologies, Excel Solutions, and others, while serving across diverse organizations.

June 2019 – December 2020

Military Sealift Command

Los Angeles, California

USNS Mercy (T-AH 39) Deputy Disbursing Officer – Search & Rescue Officer

Experience in program management and working with cross-functional teams in a matrix organization

- ◆ Completed the CIVMAR Address and Emergency POC (Point of Contact) Validation Project by processing more than ten address and POC updates, verifying more than thirty crew profiles, and starting four training requests.

August 2015 – February 2016	Military Sealift Command	Avonmouth, United Kingdom (UK)
<i>USNS Zeus (T-ARS: 169) Deputy Disbursing Agent – Search & Rescue Officer</i>		
<ul style="list-style-type: none"> ◆ Deputy Disbursing Officer: 100% pecuniary accountability over \$350K+ of U.S Treasury Checks, Cash and Negotiable Instrument. Completing monetary returns and fiscal reports including the disbursement and preparation of Draws payments and the Financial Management of 5M+ Payroll Budget. ◆ Labor Employee Relations & Benefits Service: Managed employee-related tasks, maintaining an array of personnel records/files tasks: of over 70 CIVMARS including orientation of new crew check-ins/crew check outs, performing Personnel Actions, Crew Change Reports, Merit Promotions/Coastal Transfer and Disciplinary Grievance records. While ensuring immediate resolution of allotments, Thrift Saving Plans (TSP) allocations, Federal Health Benefits elections and Retirement Packages via the Employee Benefits Service (EBIS). ◆ Defense Travel Agent: Issued Travel Orders and Personnel Reservation Request (PRR) while OCONUS by utilizing the newly implemented Defense Travel System (DTS) maximizing system functionality, accessibility, and security while maintaining Marine Placement communications to assure timely relief arrivals and mariner departures during in port periods. (7 Non-Fit and 9 AMCROSS Emergency Leave Orders), 15 Ship Funded leave orders, and 80 Travel Arrangements with SATO). 		
March 2015 – July 2015	Military Sealift Command	San Francisco, California
<i>USNS Navajo (T-ATF: 169) Deputy Disbursing Agent – Search & Rescue Officer</i>		
<ul style="list-style-type: none"> ◆ Created a comprehensive, simplified Purser/DDO Training Program via Microsoft One Note: 1) Condensed and revised training archives/notes; and 2) Designed straightforward step-by-step, visual- and text-based tutorial addressing core actions/activities defined by Navy and MSC standards. ◆ Compliance review of the Daily, Closeout of Disbursing/Payroll Accounting Periods and Budget Reports for Master and MSC, auditing Leave and Earning Statements for distribution to CIVMARS while verifying Time and Attendance sheets accordance with CMPI 610. ◆ Generated evidence-based cost reducing strategies to increase shipboard budget optimization and operability; updated the XLO-Ship Store stock data history to better automate ordering based on real-time data capture and leverage surveys, trends, and expenditures to better manage the ship's store offering based on actual and projected customer demands. 		
January 2015 – March 2015	Military Sealift Command	Busan, South Korea
<i>USNS Wally Schirra (T-AKE: 8) Logistics Management Specialist – Search & Rescue Swimmer</i>		
<ul style="list-style-type: none"> ◆ Extensive on-the-job training, logging 60+ hours in training three days per week, for two hours per day; extensive, interactive training that spans civilian and military aspects of operations. ◆ Regularly work closely with MSC and Navy leaders and service members, as well as with vendors, suppliers, and organizations – from daily staff mustering to reporting CLF replenishment reports and updates. ◆ Introduced the 48-hour 9M material turnover and Load Out; this practice was rewarded and adopted to FRIAR Standard Operating Procedures by MSC-CLF Load Manager, M. Kaniewski. 		
July 2014 – December 2014	Military Sealift Command	Changai, Singapore
<i>USNS Amelia Earhart (T-AKE: 6) Logistics Management Specialist – Search & Rescue Swimmer</i>		
<ul style="list-style-type: none"> ◆ Designed and implemented standard operating procedures, emphasizing HAZMAT best practices to reduce operating costs by a forecasted 14%; this initiative is born of 30+ research hours in military and corporate sects and is expected to substantially increase efficiency in HAZMAT handling, processing, and tracking 		

protocols.

- ◆ Maximized Cargo storeroom efficiency by increasing vertical storage space density and optimizing wasted space in Bulk 4 Hold-implementation of overhead shelving racks dramatically increased storage capacity while reducing material search times.

March 2012 – June 2014

Military Sealift Command

Subic Bay, Philippines

USS Emory S. Land (AS-39) Logistics Management Specialist – Search & Rescue Swimmer

- ◆ Supervised and trained (5) Assistant Storekeepers in the proper execution and operation of HAZMAT/HICSWIN and HMIRS Database programs and capabilities; conducted technical Logistical research with the use of various Supply Automated Programs including: Haystack, FedLog, HICSWIN, ShipClip, eRMS, R-SUPPLY and HMIRS.
- ◆ Oversaw and orchestrated the disposal offload of over 180 pallets at greater than 60 tons of HAZMAT materials, worked internationally ensuring 100% compliance with all international HAZMAT processes and practices, with a host of foreign nationals and contract disposal centers in the 5th & 7th Fleet to facilitate this achievement adhering to strict protocol outlined in Hazardous Material Publications.

September 2011 – February 2012

Military Sealift Command

San Diego, California

USNS William McLean (T-AKE: 12) Yeomen Storekeeper (823) – Search & Rescue Swimmer

- ◆ Appointed to train multilevel personnel in Hazmat security and safety procedures, tracking a current total of over 65 staff and service members with a 100% pass rate backed by performance praise for making the material more “user friendly” by incorporating multimedia training tools.

November 2010 – August 2011

Military Sealift Command

Jacksonville, Florida

Naval Afloat Training Group – Search & Rescue Swimmer

- ◆ Trained in all Survival Technical Proficiencies: including boat and helicopter survival procedures, medical rescue operations. Competed in the Pacific Fleet – Naval Search and Rescue Survival competition at the San Diego Naval Base: Surface Line - Fleet Challenge Week.

January 2010 – October 2010

United States Navy

Port-au-Prince, Haiti

Fleet Industrial Supply Center – Logistic Management Specialist

- ◆ Comptroller for the Navy Expeditionary Logistics Supply Group - Joint Task Force 48 during Operation Unified Response, in support of Haiti Humanitarian Relief Efforts.
- ◆ Recognized with citation and Letter of Commendation for the asset acquisition and allocation of more than 2.6 million bottles of water, 17 million pounds of bulk food rations and 38 tons of medical supplies valued in excess of \$143 million dollars.

January 2009 – December 2009

United States Navy

Norfolk, Virginia

Regional Navy Mail Center – Accountable Postal Registry Custodian

- ◆ Implemented Lean and Six Sigma White Belt structures into Fleet Postal Operations achieving an increase in production utility saving the Department of the Navy \$9,000/annum and 1.5 daily hours in labor resource hour's expenditures.

August 2008 – December 2008

United States Navy

Al Asad, Iraq

KBR Corporation – Contracting Officer Technical Representative

- ◆ Conducted over forty Quality Assurance and Performance Indicator Assessment directly impacted facilities 8% increase in readiness and efficiency standards for morale services provided to over 135,000 military personnel per month attached to Al Asad – Air base Iraq.

February 2008 – July 2008

United States Navy

Al Udeid, Qatar

United Service Organization – Special Event and Safety Coordinator

- ◆ Drafted Standard Operating Procedures assimilating traffic flow and crowd control patterns ensuring the safety of all building assets, users and patrons; established alert communications with security detachments and emergency medical services prompt to inform of hazardous situations.

June 2007 – January 2008 **United States Navy** **Ali Al Salem, Kuwait**
Base Command Group – Video Teleconferencing Technician

- ◆ Supervised Video Teleconferencing Center and Freedom Phone Satellite Center initiated troubleshooting and technical response support calls for the Polycom, Accord MCU and Tandberg Bridge units. Provided exceptional customer service and network assistance, positively increasing morale and quality of life to a patronage usage of 18,000 military service members per month.
- ◆ Accountable for the proper service adherence and economic integrity for over 7,000 assets of Morale Welfare Recreation and Government Furnished Equipment valued at over \$3.5M+.

January 2006 – May 2007 **United States Navy** **Mayport, Florida**
USS John L. Hall (FFG-32) – Firefighter: Damage Control Training Assistant

- ◆ Forecasted bi-weekly preventive maintenance objectives, accountable for the performance of the team to achieved demanding tasks, accomplished mission goals led to a 33% reduction allowance in equipage failure in the cyclic inspection of shipboard fire-rescue and crisis control equipment in conjunction with the U.S. Government Regulations: Surface Ship Survivability Standards.

March 2004 – December 2005 **United States Navy** **Pascagoula, Mississippi**
USS Thomas S. Gates (CG-51) – Religious Program Specialist

- ◆ Volunteer for Joint Task Force Katrina: Team Leader in the litigural management functions of religious programs concentrated scope on the humanitarian and disaster relief assistance to residents of the Gulfport area. Provided devotion and ecclesiastical service setup support to 3,800 displaced Hurricane Katrina victims.

December 2002 – February 2004 **United States Navy** **Cartagena, Colombia**
USS Elrod (FFG-55) – Disbursing Apprentice: Personnel Administrator

- ◆ Performed complex office automation duties requiring different approaches for each assignment. Worked with advanced application features of Microsoft Office such as Excel, SQL, Access and People Soft and the importation of graphics, glossaries, and the use of mail merge queries to support the administrative processes.

COMMERCIAL BUSINESS EXPERIENCE

November 2007 - Present **Thirty-Sehvan Forty-Seven LLC** **Rochester, New York**
Business Owner – Real-Estate Property Investor

Founder, owner, and operator of five multiplex real estate investment properties responsible for establishing and growing my personal business, including daily periodic fiscal management, funds disbursement, and financial reporting.

Selected Accomplishments:

- ◆ Increased rent revenue generation by 3x compared to single unit/home rentals in the area.
- ◆ Created customized, home-based automated system simplifying resource management & operational activities.
- ◆ Crafted an automated customer service request and inquiry platform to facilitate fulfillment of rental agreement and to maintain optimal site conditions; system works with a small network of hand-selected vendors to respond to emergencies, routine renter and rental site maintenance demands.

- ◆ Employ online tools and database platforms in automating accounting functions, including receipt of renter fees and expense payments. Low renter turnover rate and anticipated expansion of 2 more properties in 2020.
- ◆ Designed an alert system to remind renters of upcoming and overdue rental fees, as well as service status updates, etc.; prioritize client communications management and service excellence.
- ◆ Maintain minimum of 90% renter capacity at all times and average renter satisfaction score of "Excellent."
- ◆ Cut 2020 property maintenance costs by 17%, resulting in a total transferred savings of more than \$4,675 dollars to my renter base.

APTITUDE/ACCREDITATIONS

Master of Science: Logistics & Supply Chain Management (MSLSCM) <i>Embry-Riddle Aeronautical University</i>	GPA: 3.9 <i>Daytona, Florida</i>
Integrated Logistics Management & Accounting Certificate <i>Embry-Riddle Aeronautical University</i>	GPA: 3.8 <i>Daytona, Florida</i>
Bachelor of Arts: Technology Management (BA) <i>Saint Leo, University</i>	GPA: 3.6 <i>Saint Leo, Florida</i>
Associate of Arts: Business Management (AA) <i>Saint Leo, University</i>	GPA: 3.5 <i>Saint Leo, Florida</i>
Active Secret Security Clearance <i>Office Personnel Management (OPM)</i>	<i>Department of Defense</i>
Certificate of Registry: Chief Purser <i>United States Coast Guard – Merchant Mariners Document (MMD)</i>	Raise of Grade <i>Norfolk, Virginia</i>
Deputy Disbursing Officer (DDO) Certificate <i>Defense Finance & Accounting Service (DFAS) Training</i>	Final Grade: 92 <i>Norfolk, Virginia</i>
MSC - Exchange Location Operator (XLO) <i>Military Sealift Command - Supply Training School</i>	Final Grade: 94 <i>Norfolk, Virginia</i>
Combat Logistics Force (CLF) Module <i>Military Sealift Command - Supply Training School</i>	Final Grade: 97 <i>San Diego, California</i>
Supply Configuration Management (SCM) <i>Military Sealift Command - Supply Training School</i>	Final Grade: 98 <i>San Diego, California</i>
Food Service Management (FSM) <i>Military Sealift Command - Supply Training School</i>	Final Grade: 96 <i>Norfolk, Virginia</i>
Ship Configuration Logistic Program (SHIP-CLIP 4.0) <i>Military Sealift Command - Supply Training School</i>	Final Grade: 100 <i>San Diego, California</i>
Hazardous Material Coordinator Training (HAZMAT) <i>Military Sealift Command - Supply Training School</i>	Final Grade: 99 <i>Norfolk, Virginia</i>
Electronic Retrograde Management System (eRMS) <i>Military Sealift Command - Supply Training School</i>	Final Grade: 98 <i>San Diego, California</i>
Certified Search & Rescue Swimmer <i>Naval Aviation Schools Command</i>	(C-050-0500) <i>San Diego, California</i>